



Asiri Health is a leading private healthcare provider in Sri Lanka, comprising six hospitals that deliver exceptional clinical care through cutting-edge technology, innovation and medical excellence. With a strong reputation as a hi-tech pioneer in the sector, we offer a comprehensive range of services to meet the diverse needs of our patients. Strategically located in Colombo, Galle, Matara and Kandy, our hospitals are committed to providing world class medical care to the communities we serve.

As an ACHS-accredited hospital in Sri Lanka, dedicated to maintaining internationally recognized standards of patient care and clinical excellence, we are currently seeking skilled and experienced professionals to join our team as;

BILLING ASSISTANT CUM CASHIER - KANDY

We are looking for a detail-oriented and responsible Billing Assistant Cum Cashier to manage daily billing operations and support financial transactions. The role involves preparing interim and final bills on a daily basis, coordinating with insurance companies and debtors to ensure timely payment collection, and assisting customers by providing clear information on billing procedures and charges when required. Strong communication skills, accuracy, and the ability to handle financial tasks efficiently are essential for this position.

Roles and responsibilities:

- Preparing interim and final bills on a daily basis.
- Coordinating with insurance companies and debtors in order to collect payments.
- Provide information to customers on billing procedures and charges as and when necessary.
- Handling cashier operations during both day and night shifts.

Ideal applicants should possess the following qualifications and attributes:

- G.C.E Ordinary Level passed with English, Mathematics and Science.
- Passed G.C.E Advanced level Examination in Commerce stream.
- Part qualification in Accounting or an Accounts-related background would be an added advantage.
- Experience in Healthcare industry would be an added advantage.
- Computer literacy.
- Willingness to work on shift basis. (Night & Day)
- Below 30 years of age.

If you are passionate about ensuring accurate billing, efficient cash handling, and delivering excellent customer service while upholding the highest standards of financial accuracy and professionalism, we encourage you to apply to apply and build your career with Sri Lanka's most trusted healthcare brand.

Please send your updated CV on or before 27th May 2026 via email, clearly indicating the position applied for in the subject line of the email.

**Senior Manager– Human Resources,
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